WORLD SINGING DAY

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QR codes for website lyrics and BBS promo (for audience)
Equipment list
Test and Tag electrical equipment
Confirm all details with Gemma Massaro
POST EVENT REFLECTION: (complete after event)

<u>SITUATION</u>: World Singing Day is the 3rd Saturday in October each year. Baw Baw Singers has registered their event and gained support from West Gippsland Arts Centre to present a community singing performance on 21/10/2023 in their forecourt, Warragul.

<u>PURPOSE</u>: Present a happy 60-minute program of songs suitable for a singalong with a broad audience.

<u>TARGET AUDIENCE</u>: community members attending the Warragul Farmers Market and the Warragul Arts Market.

<u>CALL TO ACTION</u>: Join in World Singing Day and understand the mental health benefits of singing.

Performance: 60 min, 10:30-11:30AM

Maximum time requirement:

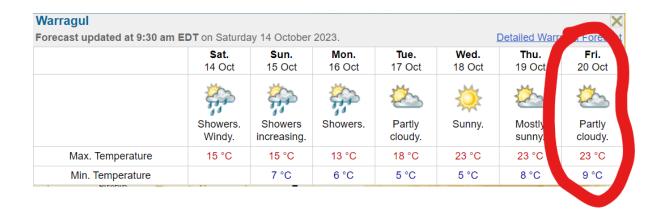
• Set up crew: 8:30 AM - 12:45 PM

• Singers: 9:30 - 11:45 AM

Venues and Contacts:

Venue	Contact person	Date/Time	Phone number
West Gippsland Arts Centre Crn Smith & Albert Sts, Warragul	Gemma gemma.massaro@bawbaws hire.vic.gov.au	Saturday 21st October, 10:30-11:30 AM	<u>Gemma</u> 0419 786 247

Weather forecast:



Program

1	069	What A Wonderful World
2	224	Little Help From My Friends
3	221	My Guy
4	211	The Wellerman
5	227	Everywhere
6	046	Hallelujah
7	206	California Dreaming
8	216	True Colours
9	153	Sing
10	NEW	World Singing Day Theme Song Theme Song World Singing Day
11	NEW	Lean On Me (610) 2023 World Singing Day Song of the Year - YouTube
12	107	Happy Together
13	054	Sweet Caroline
14	151	I Wanna Hold Your Hand/Twist and Shout
15	076	BBS Anthem

Run Sheet

Sat, 21st Oct	
8:30 AM	Collect equipment from Hall
9:00 AM	Arrive at WGAC. Park in Loading Dock, enter from Smith Street.
9:15 AM	Set up in the forecourt. We should be able to access the forecourt
	through the WGAC foyer. Confirm with Gemma.
9:30 AM	Singers arrive
9:45 AM	Singers distribute QR codes and BBS promo (Singers to help)
10:00 AM	Singers assemble in forecourt
10:15 AM	Soundcheck - all
10:30 AM	Performance time
11:30 AM	Bump out
11:45 AM	Singers dismissed, Pack up and bump out.
12:30 PM	Return equipment to Hall
12:45 PM	END

Health and Safety

- Water be hydrated before the performance.
- **Shoes** wear comfortable and secure footwear with a stable heel.
- **Seating** will be limited and prioritized for those who require it. Be prepared to stand if you are able to.
- **UV protection** follow SunSmart guidelines: use sunscreen, wear a hat, use sunglasses, seek shade, cover exposed skin with clothing.
- Slips/trips/falls every effort will be made to remove trip hazards. Look out for:
 - o changes in walking surfaces (concrete to grass to decking) and
 - o elevation (stairs, cracks/lips in paving, curbs).
- **Fatigue** take care as you exit the event of fatigue-related stumbles or errors. Consider if you need to stop and rest for a while before doing the next thing.
- Manual handling be mindful of moving objects. Seek help for heavy or awkward objects. Use trolleys when possible. Use boxes or bags for loose objects to avoid drops or distraction when moving around.
- Electrical test and tag all electrical equipment.

Shirt - Plain coloured and collared. Not white or black.

Trousers/skirt - black

Socks/stockings – black

Shoes – black is preferred, but consider safety and comfort.

Name badges – not needed.

Lyrics – black folder or tablet/phone case is preferred. Close folders between songs.

